

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

TENDER DOCUMENT

**Ph:22041715, 22042749
Fax:22042750**

COST OF THE TENDER FORM: RS. 500/-(Rs. Five hundred only)

NAME OF THE GROUP:

GROUP NO.:-

DUE ON:-

I) SEALED TENDERS

Sealed Tenders are invited on behalf of Dean, Maulana Azad Medical College from reputed firms / manufacturers or their authorized distributor for the supply of items as per the list enclosed herewith (Annexure – V) for use in Chacha Nehru Bal Chikitsalaya ,Geeta Colony, Delhi. The firms must apply separately for each group with earnest money as mentioned.

1. ISSUE OF TENDERS:-Tenders documents will be available for sale from 17-10-2008 to 17-11-2008 between 10.00 hrs to 13.00 hrs on all working days at Purchase Section, Administrative Block, Chacha Nehru Bal Chikitsalaya , Geeta Colony, Delhi. In case, the tender document is downloaded from hospital website, a demand draft for Rs 500/-(Rupees five hundred only) in favour of Dean, Maulana Azad Medical College, New Delhi should be submitted with bid document.

2. CLOSING DATE:-The sealed tenders, complete in all respects, signed with stamp of the firm on each page, should be dropped in the prescribed tenders box placed in the, Purchase Section ,Administrative Block, Chacha Nehru Bal Chikitsalaya ,Geeta Colony, Delhi, as per schedule. Delayed and late tenders i.e. the tenders received after the due date and time will not be accepted.

3. OPENING OF TENDERS: - Tender Boxes will be sealed and opened as per schedule given below:

Tender Box	Group of tender	Pre-bid meeting 11.00 AM	Last date of submission of Tender (up to 1 pm)	Date of opening of tender (At 2.00 PM)
1	1,2,3,7,8,10,11,12	04-11-2008	17-11-2008	17-11-2008
2	4,5,6,9	05-11-2008	18-11-2008	18-11-2008

4. VALIDITY OF TENDERS AND RATE CONTRACT: The validity of tenders will be for 120 days after advertisement and validity of rate contract will be one year from the date of finalization of rate contract. The validity of rate contract may be extended for a further period till finalization of next tender on mutual agreement between the vendor and the hospital.

II) IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1. EARNEST MONEY DEPOSIT (EMD): Fixed Deposit Receipt (FDR)/DD issued by Nationalized Bank in favour of "DEAN , Maulana Azad Medical College New Delhi". for a period of 6 months from the date of submission of the tender. The amount of EMD is as per group shown below:

Group Number- 1,2,3,9,10,12 – Rs 40,000/- only

Group Number 4,5,6-	Rs. 50,000/- only
Group Number 7,8	Rs 25,000/- only
Group Number 11	Rs 20,000/- only

EMD by cheque/cash is not acceptable. Successful tenderer shall be required to submit a fresh Fixed deposit as performance guarantee for the period of 15 months from the date of finalization of rate contract which shall be released after the completion of comprehensive warranty period in case of supply of equipment or after expiry of the validity of the contract in case of consumable/other items.

2. PERMANENT ACCOUNT NO. : Submit certified copy of PAN NO.

3. SALES TAX /VAT registration number: Submit certified copy of SALES TAX /VAT registration number

4. ANNUAL TURNOVER: Annual turn over certified by chartered accountant should be enclosed. In case of items covered under drugs & cosmetic act minimum annual turnover should be at least Rs. Fifty Lacs in the last financial year.

5. UNDERTAKING : Submit undertaking in the prescribed proforma (Annexure II) on non-judicial Stamp paper of Rs.100/- (One Hundred only)

6. PRE-QUALIFICATION CHECK LIST: Submit the pre qualification check list in the prescribed proforma. (Annexure – I)

7. LIST OF THE ITEMS QUOTED AS PER THE TECHNICAL BID : Submit the complete list of items quoted in the prescribed proforma (Annexure–III)

8. PRICE BID : Submit the price bid in the prescribed proforma. (Annexure – IV)

9. PERFORMANCE CERTIFICATE : Submit performance certificate on similar contracts from at least one Govt. Hospitals for the last one year.

10. EXCLUSIVE RIGHT: Dean Maulana Azad Medical College cum Director, Chacha Nehru Bal Chikitsalaya , Delhi reserves the full and exclusive right to accept or reject any or all tenders without assigning any reason.

III) PROCEDURE FOR SUBMITTING TENDERS

1. SUBMISSION OF TENDER :- The tender shall be submitted in three parts :- viz.

- i) Pre-qualification bid
- ii) Technical Bid and
- iii) Price Bid

Each to be submitted in separate envelopes marked as “PRE QUALIFICATION BID, TECHNICAL BID and PRICE BID.” All these three envelopes should be kept in another envelope and sealed.

2. PREQUALIFICATION BID : - Should be covered in a separate sealed envelope super scribing the wording “Pre qualification Bids, Group No. , Name of the group, Time and date of opening, name and address of the tenderer. Pre qualification bid shall be opened in the presence of tenderers/ their authorized representatives as per schedule on the opening date of the Tender Box .

DOCUMENTS TO BE ATTACHED WITH PREQUALIFICATION BID:-

- (a) E.M.D.
- (b) Certified copy of PAN NO.
- (c) Certified copy of SALES TAX /VAT registration number
- (d) Performance certificate on similar contracts from minimum one Govt. Hospitals for at least one year during the last three years..
- (e) Annual turnover of financial year 2006-07 or later certified by chartered accountant
- (f) Undertaking as per Annexure II.

The tenderers found qualified in pre- qualification bid will be informed.

Tenders found deficient in any of the above codal formalities shall be rejected out rightly.

The Hospital committee shall further process tender of those firms who have completed all the codal formalities for technical evaluation.

3. TECHNICAL BID:- should be covered in a separate sealed envelope super scribing the wording “Technical Bid, Group No. , Name of the group, Time and date of opening, Name and address of the tenderer”. Technical bids of the successful bidders shall be sent for technical evaluation to the hospital technical committee(s) .

DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID:-

- a. List of the items quoted by the tenderer as per performa for technical bid (annexure III).
- b. Technical Literature / Catalogues for each item quoted – put Code no. of items as per tender list on each catalogue / literature document.
- c. Valid drug license wherever applicable.
- d. WHO GMP / DGQA, AHQ Certificates, wherever applicable.
- f. Current Authorization letters for the tender in original.
- g. Contract copies (Between the manufacturer and tenderer) if any.
- h. Latest valid ISI/BIS/CE certificate wherever applicable (not required for items covered under Drugs and Cosmetic Act.)

PLEASE NOTE THAT NO PRICES SHALL BE INDICATED IN TECHNICAL BID AND PRE-QUALIFICATION BID OTHERWISE THE BID SHALL BE DISQUALIFIED.

The list of successful bidders after technical evaluation shall be displayed on the notice board of the hospital. The bidders shall be given 7 day's time for representation if any. The hospital purchase committee shall take up the representation as per the merit.

4. PRICE BID:- Should be covered in a separate sealed envelope super scribing the wording “Price Bid, Group No., name of the group, Time and date of opening and name and address of the tenderer “. The tenderer should submit their price bid in the type written prescribed proforma (Annexure IV) as well as a compact disc(CD). Finally all the tenderers whose technical bid have been approved by the hospital purchase committee shall be invited for opening of the price bids.

IV) TECHNICAL BID (Annexure – III)

1. The items / equipment offered shall have to meet the specifications. Tenderer should submit the type written technical bid in prescribed proforma (Annexure – III). The tenderer should also submit the technical bid on a compact disc(CD) in the required format. This should be clearly marked and should be enclosed in respective envelope.

2. The tenderer should submit their quotation only for those items for which they can provide original catalogues / technical literature etc. Failure to submit catalogues /technical literature for any item quoted by the tenderer, the quotation will be summarily rejected and may attract a penalty of forfeiture of their EMD . The tenderers /bidders should strictly refrain from offering item(s) with specification other than as asked for in the tender document. In the event of a tenderer /bidder offering any item(s) in deviation /contrary to the laid down specifications the Procurement Committee will be the competent authority to cancel such an offer without any intimation to the tenderer/bidder. Final decision of technical evaluation lies with Technical Committee constituted for this purpose.

3. SAMPLES :-Tenderers should submit the samples/catalogue in original in the respective stores for technical evaluation whenever asked for within the specified period. *In case of large equipments, original catalogues with detailed specification are acceptable. However at the time of approval of tender the technical committee can ask for samples / demonstration. The firm should quote the rates only for those items for which they can submit the samples/give*

demonstration. If the samples/ original catalogue are not submitted within stipulated period , quotation will be rejected without any notice.

a) The samples for consumable and non-consumable items should be submitted in the separate containers/envelops with seal on the top of it. The details of items should also be pasted on it, otherwise the samples will not be considered.

b) The batch number, manufacturing dates, expiry date of the perishable item will also be mentioned on the samples supplied.

c) The rejected samples will have to be removed by the concerned firm within the stipulated period (2 weeks) from the date of finalization of Rate Contract. The Medical Superintendent ,Chacha Nehru Bal Chikitsalaya , has the right to dispose off the rejected samples after the expiry of the stipulated period and the hospital will not be responsible in any manner for the losses incurred to the tenderer by doing so. All rejected stocks shall in any event remain and will always be at the risk of the supplier.

4. Tenders will be quoted only by the actual manufacturer or their authorized distributors or selling agent of a particular firm. Tenderer should submit a current authority letter in support of the same from the actual manufacturer concerned. The quotee is responsible for the supply of stores. If the Principal manufacturer withdraws its distributorship from the tenderer during validity period of approved rates, Dean, has full right to cancel the eligibility of the tenderer and accept the candidature of new coming authorized distributor. New coming firm will have to deposit the EMD.

5. The tenderer should quote for items of standard quality and as per specification of the items. The model of the equipment offered should not be obsolete or likely to be out of production in near future. For drugs and other items covered by the drugs & cosmetics Act, 1940, quotations of only those items conforming to either GMP / Standard approved AHQ, are acceptable.

6. The criteria for technical evaluation shall be based on the following parameters:-

i. ***Samples along with original catalogues / literature for all items***

ii. ***On site demonstration of the furniture/equipment as and when required by technical committee***

7. Each sample / Catalogue / Literature should be correctly tagged / labelled with the details of the item code no., name of the item, name of the tenderer etc.

8. Untagged / Unlabeled samples / catalogues / literature shall be rejected out rightly.

9. The Catalogue / Literature should be annexed to the tender documents in order of the tender code no. In case one item is quoted against more than one tender serial numbers, the relevant catalogue / literature or its authenticated photocopy should be annexed separately for each quotation at appropriate tender code number, failing which the quotation may be rejected. Additional / Separate sheet on prescribed pattern are allowed.

10. Comprehensive Guarantee / Warranty: -

i. The tenderer will have to certify and guarantee(on site) that their equipment would continue to conforming to the description and quality of the item and function/ work satisfactorily for a period of 2 years for equipment costing up to 2 lacs from the date of installation.

ii. In case of equipments costing more than 2 lacs, the tenderer will give a guarantee/warranty (on site) for trouble free functioning of 36 months including spares.

They will maintain the equipment/ machine to the satisfaction of the hospital during the period and replace spares parts free of cost as the case may be. The tenderer should submit bank guarantee for 10% of the cost of the equipment indemnifying the hospital against all losses incurred by the hospital during the guarantee period i.e. three years from the date of installation.

iii. The tenderer should clearly indicate the guaranty / warranty status of each item i.e. Main equipment, standard accessories, optional etc. (consumables /non- consumable items etc.)

iv. The tenderer should indicate the life period of the main equipment, standard

accessories, optional (consumables and non- consumables etc.)

v. A.M.C. :-

a) For each equipment, the firm shall quote for AMC (including periodic calibration) charges and preventive maintenance schedule for the next 3-5 years after expiry of the comprehensive warranty period.

b) The firm should ensure that the spares / consumables are made available for the next five years after expiry of the comprehensive warranty period.

11. Delivery of stores: -

i. Full delivery should be made to the concerned store of this hospital on F.O.R destination basis within 30 days from the date of dispatch of supply order (in case of imported items within 90 days). Part supply will not be accepted. However in case due to any reason part supply has been made, payment will be made after the completion of complete supply.

ii. In case the supplies are not delivered within the stipulated deadline, the supplier shall have to obtain a prior extension citing reasons thereof. However the extension of date of delivery is admissible only with delayed supply penalty.

iii. In case of drug items, after the receipt of the consignment, the hospital authorities will draw a sample out of each consignment and will send it for testing at one of the Govt. approved testing laboratories located in Delhi. If the sample/samples is/are found not of standard quality, the consignment shall be rejected. Where there are visible and obvious defect in the consignment, it shall be rejected. **If the product is found to be not of standard quality, the total cost of test will be recovered from the supplier.** The supplier will however, further have to replace the entire quantity or make full payment of entire consignment against the particular invoice irrespective of the fact that part of the supplied stores may have been consumed. All rejected stores shall in any event remain and will always be at the risk of the tenderer immediately on such rejection.

12. Packing of stores: -(i) Tenderer should supply the store with proper packing and marking of transit so as to be received at the destination free from any loss or damage. The stores supplied by the tenderer should strictly conform to the labeling provisions laid down under the Drugs & Cosmetic Rules 1945.

(ii) Firms have to supply the sterility certificate for sterilized consumable items manufactured in India from the concerned department.

(iii) **The Stainless Steel Items should remain rust free through out their life period.**

Epoxy coating should last for minimum of five years. It shall be the responsibility of the vendor to repaint the item in case of rusting/loss of paint during this period

13. Marking of stores: - Each store (the unit packs, inter packs as well as final packs etc.) should be marked with the words "FOR SUPPLY TO GOVT. OF N.C.T. OF DELHI, NOT FOR SALE".

14. Payment: -Payment will be made after the receipt of complete stores, due inspection and acceptance, of the stores. No advance payment will be made.

15. Penalty clause:-

a) The date of delivery of stores stipulated in the supply order shall be deemed to be the essence of the contract and delivery must be completed not later than the date(s) as specified in the order and shall be within 30 days (in case of imported items within 90 days) from the actual date of dispatch of the supply order.

b. The tenderer will be bound to supply the items within stipulated period, failing which :-

i. For delayed supply:-a penalty of 2% of the value of orders per week will be imposed subject to a maximum of 10% of value of orders after obtaining prior extension from the hospital.

ii. For non- supply: - EMD of the firm shall be forfeited.

16. RISK PURCHASE:-

In case the tenderer fails to deliver the particular item or items within scheduled time, the hospital reserves the right to procure the item from the next approved bidder / open market/other

hospital Rate Contract and the loss to the govt. on account of excess expenditure incurred will be charged from the approved firm.

17. For item with shelf life period:-

In case of items having shelf life period, tenderer has to furnish the undertaking to the effect that in case the goods supplied by the firm are not consumed within shelf life period, the same will be replaced immediately by the supplier on receipt of communication from the hospital in this regard. In case replacement is not possible, for any reason, any amount equivalent to the value of unconsumed stores will be remitted to the hospital / will be deducted from the pending / future bills.

V) PRICE BID (Annexure – IV)

1. The prices should be indicated in words and figures without any overwriting/ erasing. Type written in the given format should be submitted separately. This should be clearly marked and should be enclosed in respective envelope.

2. TAXES:-

a) The rates should be inclusive of freight charges, packing charges, and octroi etc.

b) The rates quoted should be exclusive of sales tax/VAT. If VAT/ST is not mentioned it will be assumed that VAT/ST is included in price quoted. No representation will be accepted after finalization of rate contract.

c) The rate of VAT/sales tax being charged by sales tax deptt. should be specifically mentioned against each item. If not specifically mentioned, no sales tax will be payable. Firms registered with Delhi Sales tax should charge DST only. No form D or C shall be issued to the firms registered with Delhi Sales tax.

d) The tenderer should have to submit a proof of depositing sales tax to the hospital authorities if asked for. In case sales tax is not being paid at the time of billing, supplier will have to furnish a certificate on the body of the bill that the sale tax charged from the hospital will be deposited with the sales tax department as applicable under rules and copy of the challan will be provided to the hospital as and when directed.

3. The cost of insurance of goods / articles shall be paid by the tenderer for imported as well as indigenous items.

4. While quoting the rates, code no. of the tender list must be indicated and the quotation should be in the prescribed proforma for Price Bid (Annexure IV). The prices quoted should be at par and conform to the prices quoted in other Govt. Hospitals / Institutions and no item be quoted with price more than the M.R.P.

5. Tenderer will quote firm rates. No condition like discounts in price free goods/incentives will be accepted towards finalization of the tenders. Rates should be according to a unit e.g. cost per test, cost per tablet/cap/ml/piece etc. and not in any other form. In case the supplied packing has more than single unit, the quantity per pack should be mentioned. If the unit quoting of rates in variation to the prescribed unit will authorize the Purchase Committee to cancel the quotation without any information to the tenderer.

6. Tenderer should clearly indicate the prices for main equipment, accessories (standard and desirable) and optional items separately.

7. Tenderers should clearly mention the nature of each item quoted (like non-consumable, consumables etc.) along with the main equipment.

8. NMIC/CDEC will not be issued by the hospital for imported goods.

9. The tenderer is bound to supply the stores during the validity of the tender at the approved rates. The rates quoted should be certifying as the lowest quoted for any govt. or Pvt. Hospital in India. If the rate of any item is reduced due to any reasons during the validity of the tender, the tenderer should intimate the hospital of reduced rates immediately and should charge reduced rates instead of rate quoted. The tenderer should quote the rates (even in r/o foreign make items) in Indian Rupees only and thus it shall be binding on the part of the approved supplier firm to

supply the stores on F.O.R basis at Chacha Nehru Bal Chikitsalaya, at the approved rates throughout the validity period of the tender.

10. Additional / Separate sheet on prescribed pattern are allowed.

VI) GENERAL TERMS AND CONDITIONS

1. Covering letter should clearly indicate the list of enclosures.
2. The tender should be typed and the prices be quoted in words as well as in figures without any overwriting or erasing failing which such tenders will be rejected .
3. Each page of the tender should be numbered and signed by the tenderer with the seal of the firm.
4. Telegraphic / Telex /fax quotations are not acceptable and will be ignored.
5. (i) The items/medicine as per the list will be purchased only when these items are not available through CPA.
(ii). Mere approval of the tenders shall not be liable for the hospital to necessarily procure the items. No commitment is being given that any quantity will be ordered for any item approved in the tender.
(iii) Pharmaceuticals specifications i.e. IP/BP/USP etc. should be clearly mentioned against each drug/constituent of the drug quoted as per the provision of Drug & Cosmetic Act.

6. E.M.D. (REFUNDABLE) :-

- i) Each tender must be accompanied by EMD for 6 months in the form of FDR in favour of **"Dean, Maulana Azad Medical College, New Delhi."** (Refundable) from a Nationalized Bank. EMD by cheque or in any other form is not acceptable.
- ii) Successful bidders shall be required to submit a performance guarantee in the form of FDR from a nationalized bank for a period of 15 months from finalization of rate contract.
- iii) Exemption: Tenderers registered with NSIC are exempted from submission of EMD. However, they have to submit a valid and latest NSIC Exemption Certificate along with the tender. Exemption of EMD is also applicable to Govt. of India/State Government departments and public sector undertakings (Central/State).
- iv) EMD shall be released after expiry of the validity of tender subject to compliance to all other Tender terms & conditions.
- v) EMD is liable to forfeited if the tenderer withdraws or transfers to others or impairs or derogates the bid in any respect.
- vi) Details of the tenderer should be written on the back side of the F.D.R.
- vii) Security Deposit is liable to be forfeited if the tenderer fails to supply the stores and fails to provide comprehensive warranty as per the terms and conditions during the contract period.

7. Certified copy of SALES TAX /VAT registration number:

The tenderers must attach attested photocopies of SALES TAX /VAT registration number. Failure to submit the same will render the tender invalid automatically.

8. UNDERTAKING

The undertaking (Annexure-II) duly signed by the tenderer must be enclosed with the Pre qualification Bid of tender form, failing which the tender shall not be considered.

10. DISPUTES AND ARBITRATION

All disputes or differences arising during the execution of the contract shall be resolved by mutual discussion failing which the matter will be referred to the Secretary (Law Justice and Legislative affairs) Govt. of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

11. LAWS GOVERNING THE CONTRACT

(i) This contract shall be governed by the laws of India.

(ii) The Courts of Delhi shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

12. After the opening of the tenders, there will be no correspondence between the firm and Hospital till the tenders are finalized.

13. This tender document is not transferable.

(DR. K. K KALRA)
MEDICAL SUPERINTENDENT

Signature of the tenderer (s) _____

Name (s) of the tenderer (s) _____

Address of the tenderer (s) _____

Tenderer's Stamp _____

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

Form for OPEN TENDER 2008-2009

1. Name of the tenderer:
2. Full postal address:
3. Telephone No.
Fax No.
4. Whether the tendering firm is manufacturer of items or supplier.
5. Name of person who are responsible for conduct of business

Sl. No.	Name	Father's/ Husband's name	Age	Residential Address
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6. Name of Govt. Hospitals/institutions
to which the tenderer already supplied
the items
7. Has the tenderer ever been black
listed by any Govt. agency?
If yes, give details.
8. Are any cases pending in the court
related to any supplies?
If yes, give details (attach separate sheet)
9. Registration No of Sales Tax/VAT
with attested copy of Registration number
10. PAN NO.
11. Does the firm have the adequate
facilities to check the quality?
12. Tenderer should enclose the required documents
as per checklist enclosed here with.

I, _____prop. /partner/Director of M/s

_____ hereby declare that the information given in this form is true & correct to the best of my knowledge & belief.

I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for one year and extended period, if any, after finalization of rate contract.

Yours faithfully

Dated:

Signature _____

Name of tenderer _____

Address _____

Telephone No. _____

WARNING: - If information furnished in this form is found incorrect, the tender will be rejected and further, tenderer will be black listed.

ANNEXURE -1

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

PRE QUALIFICATION BID

CHECK LIST

NAME OF THE GROUP: _____
DUE ON _____
GROUP NO. _____

Before submitting the tender, the tenderer should check the following enclosures are duly attested (to be submitted with pre qualification bid).

S.NO.	PARTICULARS	YES	NO
1	EMD FOR RS. _____ in the form of FDR/DD in favour of "DEAN , Maulana Azad Medical College New Delhi" for a period of 6 months from the date of submission. EMD by cheque or in any other form is not acceptable .		
2	Certified copy of Permanent Account Number		
3	Certified copy of Sales tax/VAT number		
4	Annual turnover of last financial year 2006-07 or later certified by chartered accountant		
5	Undertaking as per annexure II		
6	Performance certificate on similar contracts from minimum one Govt. Hospital for at least one year during last three years		

Please note that failure to submit any one of the above certificates / documents shall render the tender invalid.

Signature of tenderer (s)

Name of the tenderer (s)

Address of the tenderer (s)

TENDER ACCEPTED FOR FURTHER PROCESSING _____

TENDER REJECTED FOR FURTHER PROCESSING _____

() () ()

UNDERTAKING

To
The Medical Superintendent
Chacha Nehru Bal Chikitsalaya ,Geeta Colony,
Delhi-110031.

Name of the Group and No:

1. I -----Prop/Partner/Director/Authorized Signatory of
M/s-----
----- certify that I have gone through the terms and conditions mentioned and undertake to comply with them. The rates quoted by me are valid and binding on me if accepted for the duration contract period.
2. I, the undersigned hereby bind myself to Lt. Governor, Delhi for supply of various items to **Chacha Nehru Bal Chikitsalaya ,Geeta Colony, Delhi.**, during the period under contract period commencing from the date of award of rate contract and valid for one year.
3. That the articles shall be of the best quality and kind and as per requirement of the institution. The decision of the medical Superintendent, Chacha Nehru Bal Chikitsalaya, Geeta Colony, Delhi. as regards to the quality and kind of articles shall be final and binding on me
4. Earnest Money deposited be me viz. _____ (Rs. _____) in the form of FDR only, in the Name of “Dean, Maulana Azad Medical College, New Delhi.” is attached herewith and shall remain in the custody of Medical Superintendent till the expiry of the tender or its rejection and I will not ask for refund of EMD during the validity of tender. I undertake to submit a performance guarantee for fifteen months if my bid is successful.
5. Should any delay occur on my part, I or my agent fail to supply the article at the appointed place and hour, the M.S. may purchase those from any other sources and deduct the amount if any, paid extra in connection therewith from the bills submitted by me or performance earnest money deposited by me.
6. The M.S. shall not be bound to take all or any of the article enumerated in the appendix in full / or even in part of the estimated quantity.
7. The conditions herein contained shall form part or and shall be taken as included in the agreement to be entered into or treated as agreement itself of the discretion of Medical Superintendent, **Chacha Nehru Bal Chikitsalaya ,Geeta Colony, Delhi.**
8. Should the said officer deem it necessary to change any article on its being found of inferior quality, it shall be replaced by me in time to prevent inconvenience.
9. I, hereby undertake to supply the items during validity of the tender as per direction given to supply order within stipulated period positively.
10. It is verified that prices quoted by me/us are lowest hospital rates/ Institutional rates and are not higher than the M.R.P/ Prevailing market rate. If it is found false, the firm shall be penalized or blacklisted.
11. I/We understand that it is my/our responsibility to provide warranty/Guaranty/calibration as per tender terms & conditions. And it is my/our responsibility to import/export, spares/replacements, repairable items-free of cost during the comprehensive warranty period.
12. I/We declare that my/our firm has not been blacklisted /debarred by any of the Govt. Hospitals/Institutions and there is no vigilance / CBI case or court case pending against the firm / supplier.
13. I/ We undertake that, for item of limited shelf life, in case the goods supplied by me / us are not consumed with in the shelf life period , the same will be replaced immediately by me / us .

14.I agree to accept the amount of the bill to be paid by the purchaser after completion of all codal formalities and should any amount of the bill found by the audit office or Govt. of Delhi to have been over-paid, the amount so found shall be refunded be me/us.

15. Certified that I/We have paid the Income Tax as assessed for the period ending.....

16. Certified that I/We have paid the Sales Tax as assessed for the period ending on.....and proof there of is enclosed.

17. The firm will submit sample(s) as and when asked for and in the event of non-supply of samples by stipulated date the earnest money may be forfeited.

Signature of the tenderer

Stamp of the firm.

NOTE:

1. Undertaking as per above must be submitted only on non-judicial stamp papers of Rs.100/-(Rs. One Hundred) along with the tender.

ANNEXURE –III

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

TECHNICAL BID

OPEN TENDER ENQUIRY FOR THE YEAR 2008-09

NAME OF THE GROUP _____
DUE ON _____
GROUP NO. _____

Item Code No.(as per annexure V)	Name of the Item (as per the tender list of items)	Make and Model quoted	Indian / Imported	Samples Yes/No	Catalogues Yes / No

The tenderer should indicate as to whether they are submitting samples or catalogues or both.

Name of the Firm**Name(s) & Signature of the tenderer(s)**

ANNEXURE –IV

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

PRICE BID

OPEN TENDER ENQUIRY FOR THE YEAR 2008-09

NAME OF THE GROUP _____

DUE ON _____

GROUP NO. _____

Item Code No. (as per annexure V)	Name of the Item (as per the tender list of items)	Make and Model quoted	Price (in Rs.) Per piece or Per no.	Taxes if any

Sales Tax :-

- 1) The rates should be inclusive of everything viz. freight charges , packing charges and octroi etc. but exclusive of Sales tax .
- 2) The rates of VAT/sales tax (State / Central) chargeable may, however, be given separately.

Name of the Firm

Name(s) & Signature of the tenderer(s)

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

No. F.

Dt.

TENDER NOTICE

Sealed tenders are invited on behalf of the Dean, Maulana Azad Medical College for supply of following groups of stores/services in this hospital for the year 2008-2009. The detailed specifications of the items with prescribed tender form can be obtained from the Purchase section, **Chacha Nehru Bal Chikitsalaya, Geeta Colony, Delhi-31.** against non-refundable cash payment of Rs.500/- (Rs. Five hundred only) from 17.10.2008 to 17.11.08 (10.00 AM to 1.00 PM) on all working days. In case the tender document is downloaded from hospital website, tenderer will be required to submit a demand draft for Rs 500/- only (Rupees five hundred only) in favour of Dean, Maulana Azad Medical College along with bid. The sealed tenders should be dropped in the prescribed Tender Box in the Purchase Section mentioned against each group failing which the tender will be rejected. Date of pre-bid meeting, last date of submission of the Tenders and date of opening of the Tender Boxes will be as per schedule given below:

Group No.	Name of the Group	Earnest Money (Rs)	Box No.	Date of Pre bid meeting 11.00 AM	Last date of Submission (Upto 1 pm)	Date of opening (At 2PM)
01	Pediatric Department and Skin Deptt.	40,000/-	01	04.11.2008	17.11.2008	17.11.2008
02	Pediatric Surgery	40,000/-	01	04.11.2008	17.11.2008	17.11.2008
03	Anaesthesia, CSSD and Radiology Deptt	40,000/-	01	04.11.2008	17.11.2008	17.11.2008
04	Labs & Blood Bank items a)Kits & Chemicals	50,000/-	02	05.11.2008	18.11.2008	18.11.2008
05	Labs & Blood Bank items a)Glass wares b) Plastic wares	50,000/-	02	05.11.2008	18.11.2008	18.11.2008
06	Laboratory equipment	50,000/-	02	05.11.2008	18.11.2008	18.11.2008
07	Dental Department	25,000/-	01	04.11.2008	17.11.2008	17.11.2008
08	Comprehensive Annual Maintenance Contract a) Equipments b) computer services	25,000/-	01	04.11.2008	17.11.2008	17.11.2008
09	Drugs/Surgical Consumables including Disinfectants	40,000/-	02	05.11.2008	18.11.2008	18.11.2008
10	Orthopedics ; ENT & EYE Departments	40,000/-	01	04.11.2008	17.11.2008	17.11.2008
11	Furniture Items	20,000/-	01	04.11.2008	17.11.2008	17.11.2008
12	General store, Stationary store & Linen items	40,000/-	01	04.11.2008	17.11.2008	17.11.2008
13	Outsourcing of Security Services	1,25,000/-	03	06.11. 2008	19.11.2008	19.11.2008
14	Outsourcing of Nursing Orderly Services	1,50,000/-	03	06.11. 2008	19.11.2008	19.11.2008
15	Outsourcing of Horticulture services	25,000/-	03	06.11. 2008	19.11.2008	19.11.2008
16	Outsourcing of Receptionist cum Telephone Operator	25,000/-	03	06.11. 2008	19.11.2008	19.11.2008

17	Outsourcing of Canteen services	15,000/-	03	06.11. 2008	19.11.2008	19.11.2008
18	Provision of Close user group mobile telephone services	15,000/-	03	06.11. 2008	19.11.2008	19.11.2008
19.	Provision of computerized OPD registration services	25,000	03	06.11.2008	19.11.2008	19.11.2008

If the date of depositing of tender and opening of box happens to be declared as Holiday , then the tenders will be deposited/opened on next working day, other terms and condition and the time schedule remaining unchanged. Samples/ Catalogue should be submitted in the respective stores before the last date of submission of tenders.

The Department, reserves the right to accept or reject any or all the tenders without assigning any reason thereof. Tender Notice is also available at the Website of Govt. of Delhi <http://www.delhigovt.nic.in>. The tender notice and details may be accessed at hospital website www.cnbc.delhigovt.nic.in.

(DR. K. K. KALRA)
MEDICAL SUPERINTENDENT

**CHACHA NEHRU BAL CHIKITSALAYA,
(Affiliated to Maulana Azad Medical College)
(GOVT. OF NCT OF DELHI)
GEETA COLONY, DELHI-31.**

Ph:22041715, 22042749

Fax:22042750

No.F.

Dt.

To,
The Director
Dte. Of Information & Publicity
Govt. of N.C.T. of Delhi, Old Secretariat
Delhi-110054.

Sub:- Submission of Tender Notice.

Ref:- GNCT website:<http://delhigovt.nic.in/tender notice/NIT no..112-2008-00070/71/72>

Sir,

Please find enclosed herewith six copies of tender notice to be advertised in the National News Papers at the earliest and in no case later than 15-10-08 in two English, One Hindi and One Urdu daily News Paper. Size should not be exceed 4"x8" or minimum possible size.

The bills in the name of Dean , MAMC New Delhi, in triplicate duly pre-receipted against the said advertisement with copy of approved rates of DIP may be sent to this office so that payment against the same may be made at the earliest.

Yours faithfully,

**(DR. K. K. KALRA)
MEDICAL SUPERINTENDENT**

No.F.

Dated;

Copy forwarded to the following with the remarks that the tender notice enclosed herewith may kindly be exhibited on the notice board of your institution.

1. The Director General of Commercial Intelligence & Statistics No,1 , Council House Street, Kolkata for publication in Indian Trade Journal.
2. DDU Hospital, Hari Nagar, New Delhi-110064.
3. Director of Health Services, Govt. of N.C.T.of Delhi, F-17, Karkardooma, Delhi-110032.
4. Medical Superintendent, G.B.Pant Hospital, New Delhi.
5. Medical Superintendent, Joshi Memorial Hospital, Karol Bagh, New Delhi.
6. Medical Superintendent, Lok Nayak Hospital, Delhi.
7. Medical Superintendent, Sucheta Kriplani Hospital, Delhi.
8. Medical Superintendent, G.T.B. Hospital, Shahdara, Delhi.
9. Medical Superintendent, AIIMS Hospital, Delhi.
10. Medical Superintendent, Civil Hospital, Rajpura Road, Delhi.
11. Medical Superintendent, IHBAS, Shahdara, Delhi.
12. Medical Superintendent, Sanjay Gandhi Hospital, Mangolpuri, Delhi.
13. Director, Guru Nanak Eye Centre, Delhi.
14. Deen, MAM College, New Delhi.
15. Super Bazar, Connaught Place, New Delhi-110001.
16. Kendriya Bhandar , West Block-VIII, Wing-III, R.K. Puram New Delhi.
17. Delhi Consumer Co-operative Wholesale Store Ltd., Karampura Road, Moti Nagar, New Delhi-110015.
18. All India Traders, Information Bureau, P.Box 25, Post Office, Shastri Nagar, Jaipur-302016 (Rajasthan).
19. Notice Board , C.N.B.C. Geeta Colony , DELHI-110031.

**(DR. K. K. KALRA)
MEDICAL SUPERINTENDENT**