



No. PA/HOO/CNBC/2023/5832-38

Dated 04/9/2023

OFFICE ORDER

In pursuance of direction received from Secretary H& FW in meeting held on 28.08.2023, a "Help Desk" has been formed at registration counter of emergency during the period of G-20 Summit in Delhi i.e., from 08.09.2023 to 10.09.2023. The following officials have been posted for the duty at the "Help Desk" during the said period.

Timing	08.09.2023	09.09.2023	10.09.2023
09.00AM to 04.00PM	Mr. Dilip kumar ,DEO Mob.8595577904	Mr. Dilip kumar, DEO Mob.8595577904	Mr. Dilip kumar, DEO Mob.8595577904
02.00PM to 09.00PM	Mr. Rahul, Security Guard Mob. 8700891763	Mr. Rahul, Security Guard Mob. 8700891763	Mr. Shehnawaz, Security Guard Mob. 9817291653
09.00PM to 09.00AM	Mr. Sagar, Security Guard Mob.7900313076	Mr. Sagar, Security Guard Mob.7900313076	Mr. Sagar, Security Guard Mob.7900313076

All deployed officials are hereby directed to report to on-duty medical officer/ senior resident (emergency) after taking the charge at "Help Desk". They are also directed not to leave the counter till the reliever from the next shift joins his duty. There should also be proper documentation of handing and taking over of duty.

Emergency helpline contact no. 8595919370.

Manish Kumar
4/9/23

Dr. Manish Kumar
Head of Office, CNBC

Copy to: -

01. PA to Director, CNBC
02. HOD, Pediatrics, CNBC
03. MO i/c Emergency, CNBC
04. MO i/c disaster, CNBC
05. Sr. Nursing Officer, Emergency , CNBC
06. Official concerned, CNBC
07. Mr. Sunil, Programmer for uploading on website.



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