



CHACHA NEHRU BAL CHIKITSALAYA
(An Autonomous Institute under Govt. of NCT of Delhi)
Affiliated to University of Delhi
Geeta Colony : Delhi – 110031



RECRUITMENT NOTICE

Applications are invited for filling up the posts of Teaching Faculty i.e. Professors, Associate Professors and Assistant Professors for Chacha Nehru Bal Chikitsalaya (CNBC), Delhi. The appointment shall be tenure based (5 years) to be reviewed on Yearly basis based on performance appraisal. For complete details including eligibility, job description, terms & conditions & application form please visit hospital's website at www.cnbc.delhigovt.nic.in

S No	Post	Number of posts				
		UR	SC	ST	OBC	Total
1	Assistant Professor (Pediatrics)	05	--	--	01	06
2	Associate Professor (Pediatrics)	04	--	--	01	05
3	Professor (Pediatrics)	04	--	--	01	05
4	Assistant Professor (Pediatric surgery)	02	--	--	--	02
5	Associate Professor (Pediatric surgery)	02	--	--	--	02
6	Professor (Pediatric surgery)	01	--	--	--	01
7	Assistant Professor (Anesthesiology)	04	--	--	01	05
8	Assistant Professor (Microbiology)	02	--	--	--	02
9	Assistant Professor (Pathology)	03	--	--	--	03
10	Assistant Professor (Biochemistry)	02	--	--	--	02
11	Assistant Professor (Radiology)	03	--	--	--	03
12	Assistant Professor (Dermatology)	02	--	--	--	02
13	Assistant Professor (Orthopedics)	02	--	--	--	02
14	Assistant Professor (Ophthalmology)	02	--	--	--	02
15	Assistant Professor (ENT)	02	--	--	--	02
16	Assistant Professor (Clinical Psychology)	02	--	--	--	02

1. 3% seats shall be reserved for physically handicapped candidates on horizontal basis.
2. Application fee of Rs. 1500/- for unreserved and OBC candidates and Rs. 750/- for SC/ST candidates in the shape of Demand draft in favour of Director, Chacha Nehru Bal Chikitsalaya payable at New Delhi (Non refundable). Physically Handicapped candidates are not required to pay any application fee.
3. Applications in the prescribed format along with the Demand Draft and self attested copies of the certificates should reach the Office Superintendent of the hospital on or before 18.08.2014 till 04.00 p.m.
4. Competent authority reserves the right to alter the number of posts at any stage.
5. Any corrigendum will be published only on the website of the hospital.

6. Incomplete applications or those that are received after the stipulated date and time would not be considered. Candidates currently working should enclose 'No Objection Certificate' from their present employer.
7. Application fee of Rs. 1500/- for unreserved and OBC candidates and Rs. 750/- for SC/ST candidates in the shape of Demand draft in favour of Director, Chacha Nehru Bal Chikitsalaya payable at New Delhi (Non refundable). Physically Handicapped candidates are not required to pay application fee.
8. In case of large number of applications, the Administration reserves the right to shortlist the candidates on the basis of experience and qualifications.
9. A list of Shortlisted candidates for interviews will be displayed on the Notice Board of Administrative block and on hospital's website on 01.09.2014 after 3:00PM.
10. The date, time and venue for interview will be informed through website of the hospital in due course of time. No separate call letters will be issued for interviews.
11. Candidate should be registered with Medical Council of India /State Medical Council. After selection to the post, the registration with DMC shall be mandatory.
12. Candidates should report one hour before the time of interview.
13. Applications lacking complete information as per the proforma and non-remittance of requisite application fee as well as failure in submission of copies of relevant documents will liable to be rejected without any communication.
14. No TA/DA shall be paid for appearing in the interview.

Terms and Conditions:

1. The appointment shall be tenure based (5 years) to be reviewed on Yearly basis based on performance appraisal.
2. **Per month lump sum remuneration including PF and Gratuity benefits for the various posts shall be :**
Professor Rs. 2.00 Lakhs
Associate Professor Rs. 1.65Lakhs and;
Assistant Professor Rs. 1.25Lakhs
 No other allowances or perquisites are payable over and above the lump sum remuneration
3. Age and all other qualifications i.e. experience etc. will be counted as on last date of receipt of application.
4. Retirement age for Professors shall be 70 years.
5. The candidates while appearing for interview will produce all relevant original documents along with one number of attested photocopies of all testimonial / certificates and one passport size photograph.
6. The selected candidates will have to follow hospital wide policies and will not question the same.
7. Age relaxation for SC/ST/OBC/Ex-Serviceman/PH Candidates will be as per Govt. of India's rules. Age and all other qualifications will be counted as on last date of receipt of application.
8. Candidates seeking benefits of reservation under SC/ST/OBC categories should produce the relevant certificates (issued before the date of advertisement) issued by competent Authority. The OBC certificate should be issued by Competent Authority of GNCT of Delhi.
9. The application received after due date and time will not be entertained. The Hospital administration shall not be responsible for any postal delay.

10. The candidates should not have been convicted by any court of law.
11. Any canvassing by or on behalf of the candidate or any outside influence in any form with regard to selection will lead to disqualification.
12. The appointment will be terminated if any declaration/information furnished is found false or any material/fact is suppressed wilfully.
13. The decision of the Chairman of the Selection board regarding selection of the candidates will be final and no representation will be entertained in this regard.
14. The Hospital reserves the right to change the number of vacancies, withdraw the process, in full or in part and also right to reject any or all applications received without assigning any reasons or giving notice etc.
15. The teaching faculty will have no right to stake claim for regular appointment for the post against which they are engaged on contractual basis.
16. In case of any dispute the legal jurisdiction will be Delhi only.
17. If no suitable candidate is found at Professor / Associate Professor level, the post can be filled up at one level below i.e. Associate Professor/ Assistant Professor.
18. In case the last date of receipt of application is declared holiday, the last date for receipt of the application will be considered as next working day.
19. The appointment to the said post will be subject to physical fitness from the competent medical board for which he will be sent to designated medical authority by the Institution before joining the post.
20. Applicants should indicate the name and discipline of the post applied for legibly on the envelope and first page of prescribed "APPLICATION FORM".

Requisite Experience and qualifications for the posts

S.No.	Post	Qualification and experience
1	Professor a) Pediatric surgery b) Pediatrics	1.1. Essential 1.1.1. Qualifications: <ol style="list-style-type: none"> 1. A Medical Qualification included in the first or second schedule or Part II of the third schedule to the Indian Medical Council Act 1956 (person possessing qualifications included in part II of the third schedule should also fulfill the conditions specified in subsection (3) of the section 13 of the Act). 2. Pediatrics: A postgraduate qualification i.e. MD (Pediatrics) or equivalent recognized degree. Pediatric Surgery: M.Ch. or equivalent qualification in the specialty 1.1.2. Experience: <ol style="list-style-type: none"> 1. Fourteen (14) years of teaching and/or research experience in a recognized institution in the subject or specialty after obtaining the qualifying degree of MD or qualification recognized equivalent thereto OR 2. Twelve (12) years teaching and/ or research experience in a recognized institution in the subject or specialty concerned after obtaining the qualifying degree of two years MCh.(Pediatric Surgery) or qualification recognized equivalent thereto OR 3. Eleven years teaching and/ or research experience in a recognized institution in the subject of specialty concerned after obtaining the qualifying degree of three years course of MCh (Pediatric Surgery)

		<p>or qualification recognized equivalent thereto.</p> <p>1.1.3 Age Limit: Upto 66 yrs.</p>
2	<p>Associate Professor</p> <p>a) Pediatric surgery</p> <p>b) Pediatrics</p>	<p>2.1 Essential:</p> <p>2.1.1. Qualifications:</p> <ol style="list-style-type: none"> 1. A Medical Qualification included in the first or second schedule or Part II of the third schedule to the Indian Medical Council Act 1956 (person possessing qualifications included in part II of the third schedule should also fulfill the conditions specified in subsection (3) of the section 13 of the Act). 2. Pediatrics: A postgraduate qualification i.e. MD (Pediatrics) or equivalent recognized degree. 3. Pediatric Surgery: M.Ch. or equivalent qualification in the specialty <p>2.1.2. Experience:</p> <ol style="list-style-type: none"> 1. Six (06) years of teaching and/or research experience in a recognized institution in the subject or specialty after obtaining the qualifying degree of MD or qualification recognized equivalent thereto. OR 2. Four (4) years teaching and/ or research experience in a recognized institution in the subject or specialty concerned after obtaining the qualifying degree of two years MCh. (Pediatric Surgery) in concerned specialty) or qualification recognized equivalent thereto. OR 3. Three (3) years teaching and/ or research experience in a recognized institution in the subject of specialty concerned after obtaining the qualifying degree of three years course of MCh.(Pediatric surgery) in concerned specialty) or qualification recognized equivalent thereto. <p>2.1.3. Age Limit: Upto 55yrs.</p>
3	<p>Assistant Professor</p> <p>a) Anesthesiology</p> <p>b) Biochemistry</p> <p>c) Dermatology</p>	<p>3.1 Essential</p> <p>3.1.1. Qualifications.</p> <ol style="list-style-type: none"> 1) A Medical Qualification included in the first or second schedule or Part II of the

	d) Microbiology e) Ophthalmology f) Orthopedics g) Otorhinolaryngology (ENT) h) Pathology i) Pediatric surgery j) Pediatrics k) Radiology	<p>third schedule to the Indian Medical Council Act 1956 (person possessing qualifications included in part II of the third schedule should also fulfill the conditions specified in subsection (3) of the section 13 of the Act).</p> <p>3. A postgraduate qualification i.e. MD/MS (in concerned specialty) or equivalent recognized degree.</p> <p>4. Pediatric Surgery: M.Ch. or equivalent qualification in the specialty</p> <p>3.1.2 Experience: Three (03) years of teaching and/or research experience in a recognised institution in the subject of specialty after obtaining the qualifying degree of MD or qualification recognized equivalent thereto.</p> <p>3.1.3 Age Limit: Upto 50yrs.</p>
4	Assistant Professor (Clinical Psychology)	<p>4.</p> <p>4.1 Essential :</p> <p>i) M.A. / M.Sc. in Psychology with MPhil. In Clinical Psychology (or)</p> <p>ii) M.A. / M.Sc. in Psychology with a Clinical Psychologist Certification</p> <p>4.2 Desirable :</p> <p>i) Ph.D. in Clinical Psychology from Recognised Institution / University</p> <p>4.3 Age Limit : Upto 50yrs.</p>

Job Description – Teaching Faculty (Professor/ Associate Professor / Assistant Professor)

A. General

1. They will be responsible for the smooth and efficient functioning of their respective departments/Patient care units.
2. They will be responsible for all the medical staff working in their respective department/units.
3. They will be responsible for the general upkeep, sanitation, cleanliness and availability of essential supplies in their respective departments.
4. Actively participate in community outreach activities.
5. Work cooperatively and collegially within a diverse environment.
6. Adhere to Patient care and quality policies and procedures laid down at CNBC which may be modified from time to time as per requirements.
7. Engaging in continuing professional commitment to ensure adequate skills and knowledge to carry out the role.
8. Being familiar with Institute's policies and procedures (as they relate to staff and residents) are known and actively employed.
9. Being familiar with Institute's policies and procedures in relation to staff; communicating these to staff as necessary.

B. Academic

1. Teach residents and students during their rotation to their patient care units.
2. Organizing teaching / training of PG students / other staff, of the department.
3. Provide both formal didactic sessions and clinical supervision for residents, students, nurses and paramedical staff.
4. Encouraging and promoting effective and reflective teaching.
5. The promotion and strengthening of research within and across the faculty and residents including grant funding

6. Participate in departmental and hospital meetings, conferences, hospital and departmental committees.

C. Clinical

1. Provide care for patients attending the hospital and attend inpatient, outpatient and hospital based clinics at CNBC
2. Act as a consultant to other services as needed.
3. They will ensure that all records relating to patients especially the MLC cases are in order, complete and are kept in safe custody.
4. Attend night calls with availability to come in for emergencies and medical consults as and when required.
5. Developing and enforcing appropriate quality assurance mechanism to improve patient care through periodic clinical audits.

D. Administrative

1. They will promptly ensure that the equipments in the respective department / units function smoothly / repaired.
2. They will be responsible for the proper segregation and collection of hospital waste in their respective department as per the guidelines issued by DPCC and other authorities from time to time. They shall ensure proper record keeping.
3. They will be responsible for the sanction of leave of staff working under them and will keep a record of leave. They will make alternative arrangement in case an official proceeds on leave or their application is forwarded by them.
4. They will assign duties to the subordinates working under them from time to time.
5. They will be responsible for the development and utilization of services of medical and secretarial staff working under them with approval of competent authority.
6. They will keep Director/Medical Superintendent informed about any event which may attract the attention of higher administration or press.
7. Assisting the Director / Medical Superintendent to manage the institute responsibly and consistent with the vision and mission of CNBC.
8. Developing and enforcing appropriate quality assurance mechanism to improve patient care through periodic medical audits.
9. They will perform any other duty assigned by Director/Medical Superintendent.

APPLICATION FORM



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Affix a
passport
size
photograph

Advt. No.

1. Application for the Post of: _____ in the
department of _____

2. Name of the Applicant _____

Details of Demand Draft	Tick the Applicable Category
DD No: _____	General/ Scheduled Caste/ Scheduled Tribe/ Other Backward Class(Delhi) (Enclose proof of Caste Certificate issued by Competent Authority)
Dated: _____	
Amount: _____	
Name of the Bank: _____	

3. Father's/Mother's Name : _____

4. Spouse Name : _____

5. Date of Birth : _____

6. Age as on 18.08.2014:

Years	Months	Days
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7. Present Address : _____

Telephone/ Mobile No. _____ e-mail : _____

8. Permanent Address: _____

Telephone/ Mobile No. _____ E-mail: _____

9. Nationality: _____

10. Permanent MCI / State Medical Council Registration No. & Place of Registration :

MBBS:

MD/MS/DNB:

DM/M.Ch/DNB:

R.C.I:

State Medical Council Registration No:

11. Details of Educational Qualifications:

Name of Examination	Maximum Marks	Marks Obtained	% of Marks	Month/Year of Passing	College & University
Total of all MBBS Exams					
MD/MS/DNB					
DM/MCh/DNB					
M.Sc. / M.Phil					
Any Other					

12. Thesis / Dissertation Title where applicable : _____

13. National/ International conferences/ seminars etc. attended and the title of papers presented during last 3years, if any. (Use separate sheet if space is inadequate)

14. Membership of National and International Bodies :-

(a) National:

(b) International:

15. Details of postgraduate work/publications. (Give the list on separate sheets): Published papers should have statement about **indexed, impact factor of journal & citation of paper.** List of publications has to be classified as: (Vancouver format only)

15.1 Publication as First Author in indexed journals.

15.2 Publication as Co-author in indexed journals

15.3 Papers in Books, Proceedings & non indexed journals.

16. Total Research Experience with details in each area:

17. Major academic/ other achievements:

18. Awards and Prizes received: (Name of Awards/ Fellowships, year awarded by)

19. Current Activities & Area of Interest:

20. **Experience** : Experience certificate (to be attached) issued by the competent authority clearly indicating dates (from and to) stating the nature of the job and required details. (Particulars of Employments held should be given in chronological order) :

Name of the Employer	Post Held	From	To	Nature of work performed

and Address				or being performed

(Use separate sheet if space is inadequate)

21. The following additional information may be provided as per format given below for the post along with your application:

Extramural Research Funding Received:

1. R&D (Govt. Agencies)

S. No.	Title of Project & duration	Funding Agencies	Level of Participation whether PI./Co-PI.Others

2. Non R&D (Sponsored / Commercial):

S. No.	Title of Project & duration	Funding Agencies	Level of Participation whether PI./Co-PI.Others

22. Are you being considered for any appointment elsewhere? If so please give details :

23. If selected, the period required to join the post:_____

24. References:

(These should be persons resident of India and holders of responsible position. They should be intimately acquainted with the applicant's character and work, but must not be relatives. Where the candidate has been in employment, he/she would either give his/her present or most recent employer or immediate superior as a reference or produce testimonials from him in regard to the candidate's suitability for the post which he/she is an applicant).

SL. No.	Name	Occupation or Position	Address & Contact No.	Email Address
1				
2				

25. Any other information you wish to add:

26. Check List: (Please tick in the box given below **as proof of enclosures**. All Certificates must be attested by a Gazetted Officer and be attached in the following order :

- (i) Certificate in support of age (10th)
- (ii) Mark Sheets of MBBS (I, II & Final years).
- (iii) Degree of MBBS.
- (iv) MD/MS/DNB/M.Phil/ PhD.
- (v) DM/M.Ch /DNB (Super Speciality).
- (vi) Registration with MCI/ Delhi Medical Council / R.C.I.
- (vii) SC/ST/OBC (Delhi) certificate in prescribed format of Govt. of India
- (viii) Experience Certificate(s)
- (ix) No Objection Certificate (if the candidate is already in Service).
- (x) Documentary Proof of the information furnished from S.No.12 to 18.
- (xi) Copies of best five publications
- (xii) Application form & other documents as single file in soft copy i.e. CD/DVD

DECLARATION

1. I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.
2. I have informed my Head of Office/Department in writing that I am applying for this post and shall produce "No Objection" certificate at the time of the Interview.

Place:

Date:

(Signature of the Applicant)

Candidate Full Name: