

CHACHA NEHRU BAL CHIKITSALAYA
(An Autonomous Institute under Govt, of NCT of Delhi)
Geeta Colony, Delhi-110031

RECRUITMENT NOTICE

Applications are invited in prescribed format for recruitment of Hospital Manager as Consultant on contract basis in Chacha Nehru Bal Chikitsalaya, Geeta Colony, Delhi. The last date of submission of application is 05.06.2017 till 04.00 pm. The list of eligible candidates will be uploaded on the hospital website on 07.06.2017 and the interview will be held on 09.06.2017. For complete details please visit hospital's website at www.cnbc.delhigovt.nic.in.

Schedule of Interview

Date & Time of Interview : 09.06.2017 at 10.00 A.M.

Venue : Conference Hall, Chacha Nehru Bal Chikitsalaya
Geeta Colony, Delhi-110031

Note : The candidate shall report one hour before the time of interview.

Terms and Conditions:

1. The engagement of Hospital Manager as Consultant will be against vacant sanctioned post of Medical Superintendent. The engagement will be on full-time basis and he/she will not be permitted to take up any other assignment during the period of consultancy.

2. The engagement of Hospital Manager as consultant shall be initially for a period of 01 year. However it can be extended further subject to the satisfactory performance of the consultant and depending upon the specific job and the time frame for its completion. The total period of engagement as consultant shall not exceed beyond 5 years. **The maximum age limit for engagement shall be 65 years.**

3. **The monthly consolidated remuneration shall be Last Pay minus Basic Pension plus DA at the applicable rate.** However, a retired Government official appointed as Consultant shall continue to draw pension and the dearness relief thereon during the period of his engagement as consultant. His/Her engagement as Hospital Manager engaged as consultant shall not be considered as a case of re-employment.

4. The Hospital Manager engaged as Consultant shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone/mobile, Transport facility, Residential Accommodation, Personal Staff etc.

5. No Government vehicle shall be provided to the Hospital Manager engaged as consultant.

6. No TA/DA shall be admissible for joining the assignment or on its completion. Hospital Manager engaged as consultant will not be allowed foreign travel at Government expenses. However, Hospital Manager engaged as consultant shall be allowed TA/DA for their travel inside the country in connection with the official work, if any, as per their entitlement as on the date of retirement.

7. The Hospital Manager engaged as consultant shall be eligible for 08 days leave in a calendar year on pro-rata basis. He/she shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis). The unavailed leave in a calendar year cannot be carried forward to next calendar year.

8. The engagement of hospital manager as consultant is of a temporary nature and the engagement can be cancelled at any time by the hospital without assigning any reason.

9. The Hospital Manager engaged as consultant **should be clear from vigilance angle.**

10. The candidate should be retired Government Servant from the post of Medical Superintendent from Central/State Government hospital.

11. Requisite Experience :

a) Candidate should have worked minimum three years as Medical Superintendent in any Central/State Government hospital. The preference will be given to the candidate retired from Delhi Government hospital and worked minimum three years as Medical Superintendent.

b) Candidate having experience in Quality Assurance System shall be given preference/weightage in selection.

12. The Hospital Manager engaged as consultant may be given some facilities in addition to the terms & conditions mentioned in the O.M. dated 04.12.2015 to meet out the requirement in accordance with the work assigned to him/her.

13. The engagement to the said post will be subject to physical fitness from the competent medical board for which he will be sent to designated medical authority by the Institution before joining the post.

14. The requests/applications received earlier for the said post shall not be considered. He/She shall apply a fresh/appeared in the interview as per the schedule.

15. No TA/DA shall be admissible for the candidates for attending the walk-in interview.

16. The engagement of Hospital Manager engaged as consultant shall be on contract basis with a notice period of 3 months from either side for severance of contract.

17. The complete prescribed application forms along with self attested copies of educational/technical qualification certificates, experience certificates (including proof of serving as Medical Superintendent for a period of three years), Pension papers i.e. P.P.O., caste certificates, DIVYANG (Physically Handicapped) certificates etc. in an envelope having caption "APPLICATION FOR THE POST OF HOSPITAL MANAGER AS CONSULTANT" addressed to the Director, Chacha Nehru Bal Chikitsalaya, Geeta Colony, Delhi-31 should be sent or may be submitted in person at the office of Office Superintendent, Chacha Nehru Bal Chikitsalaya, Geeta Colony, Delhi-110031 on before 05.06.2017 till 04.00 P.M.. The hospital is not responsible for any postal delay. The incomplete applications shall be rejected without giving any prior notice.

18. The candidates while appearing in the interview shall produce all relevant original documents including proof of serving as Medical Superintendent in any Central/State government hospital (minimum 200 bedded hospital) for a minimum period of three years. The original pension papers i.e. P.P.O. should also produce at the time of interview.

19. The selected candidates will have to follow hospital wide policies and will not question the same.

20. The candidates should not have been convicted by any court of law.

21. Any canvassing by or on behalf of the candidate or any outside influence in any form with regard to selection will lead to disqualification.
22. The engagement will be terminated if any declaration/information furnished is found false or any material/fact is suppressed wilfully.
23. The decision of the Chairman of the Selection board regarding selection of the candidates will be final and no representation will be entertained in this regard.
24. The Hospital reserves the right to withdraw the process, in full or in part and also right to reject any or all applications received without assigning any reasons or giving notice etc.
25. The Hospital Manager engaged as consultant will have no right to stake claim for regular appointment for the post against which he/she is engaged on contract basis.
26. In case of any dispute the legal jurisdiction will be Delhi only.

Sd/--

(Dr. Sapna Bathla)
Head of Office

APPLICATION FORM

Affix a
passport
size
photograph

1. Application for the Post of: _____
2. Name of the Applicant _____
3. Father's/Mother's Name : _____
4. Spouse Name : _____
5. Date of Birth : _____

6. **Age as on 05.06.2017**

Years	Months	Days
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7. Present Address : _____

8. Permanent Address: _____

9. Telephone/ Mobile No. _____ E-mail: _____

10. Nationality: _____

11. Permanent MCI / State Medical Council/DMC Registration No :

12. Date of Retirement (Please attached the copy of P.P.O.)

13. Details of Educational Qualifications:

Name of Examination	Year of Passing	College & University
MBBS		
MD/MS/DNB		
DM/MCh/DNB		
M.Sc. / M.Phil		

Any Other		
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13. Experience :

Name of the Employer and Address	Post Held	From	To	Nature of work performed or being performed

Three years experience as Medical Superintendent in any Central/State Government hospital is mandatory

Experience certificate (to be attached) issued by the competent authority clearly indicating dates (from and to) **stating the nature of the job** and required details. (Particulars of Employments held should be given in chronological order) :

(Use separate sheet if space is inadequate)

14. Any other information you wish to add : _____

DECLARATION

I hereby solemnly declare and affirm that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue/false/incorrect or any column left blank in my application then my candidature is liable to be cancelled/terminated and no further correspondence/query shall be entertained. Besides taking any other action deemed fit in this regard. I will have no claim for absorption after terminated/completion of contract period of tenure. I shall abide by the terms and conditions as prescribed.

Place:

(Signature of the Applicant)

Date :

Candidate Full Name:



CHACHA NEHRU BAL CHIKITSALAYA
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Affiliated to Delhi University
Geeta Colony : Delhi – 110031



JOB RESPONSIBILITIES OF HOSPITAL MANAGER (CONSULTANT)

1. Assisting Director in day to day functioning of the hospital.
2. Supervision of OPD, Casualty & Indoor Services.
3. Supervision of Facility Management.
4. Consultancy in respect of recruitment and purchase matters.
5. Helping in condemnation process.
6. Any other duty as assigned by the Hospital Administration from time to time.